

Resume		Date:
Scores		
1-10	10-20	20-30
An EMERGING product	A product that MEETS EXPECTATIONS	An ADVANCED product
Resume has less than five categories listed or completed.	Resume has all five categories listed and the categories are completed in an appropriate manner.	Resume has all five categories listed and the categories are completed and provide information that exceeds the expectation.
Resume has spelling errors or other grammatical errors.	Resume has no spelling errors or other grammatical errors. Resume has adjustments in font to highlight categories.	Resume has no spelling errors or other grammatical errors. Resume has adjustments in font that exceed the expectations of an acceptable resume.
Resume is not prepared in a professional manner.	Resume is prepared in a professional manner.	Resume is prepared in an exceptional manner. It is obvious that the student put in the extra time to ensure that their resume was a usable item.